

SPECIAL DEDICATIONS AND SCHOOL CEREMONIES

The dedication of a school facility is an important matter that deserves thoughtful attention. Personal prejudice or favoritism, political pressure or temporary popularity should not be an influence in choosing a name. The Board will establish an orderly process to be followed in each instance.

From time to time the trustees may choose to recognize outstanding service to the youth of the Portage School Division by dedicating or naming an appropriate area (i.e., playground, library, gymnasium, auditorium, etc.) in honor of some exceptional individual(s) who have unselfishly given their time and energy in promoting excellence in education.

A dedication request shall be placed on the respective agenda of the appropriate board committee meeting for discussion and recommendation.

If the School Board approves a dedication recommendation, a formal dedication will follow as soon as is practical. The ceremony should encompass a presentation of an official media proclamation and the placement of an appropriate plaque to commemorate the individual's significant contribution to the Portage School Division. A certain sensitivity and common sense must be reflected in the timing of any public recognition.

It is the policy of the Portage School Division that the names of existing division structures will not be changed. Historical preservation and respect for our traditions are a key component in honoring our past. Exceptions may occur in the case of amalgamation or reorganization of the school division facilities.

Special school ceremonies such as homecomings, school closings, openings or significant anniversaries may receive funding (to a maximum of \$500) and/or other forms of support as determined by the Board upon request.

Adopted: June 12, 2003

Revised: June 23, 2005