

PORTAGE LA PRAIRIE SCHOOL DIVISION
Section E: Operations (Property And Transportation)



EO-E

File EO-E

PORTAGE LA PRAIRIE SCHOOL DIVISION
SPECIAL TRANSPORTATION REQUEST

To be completed by the School Principal and forwarded to the Superintendent of Schools prior to commencement of transportation.

Student's name _____ School _____

Residence address (pick-up) _____

Telephone no. _____ Requested starting date _____

Special transportation requirements _____

Date _____
Principal's Signature _____

TO BE COMPLETED BY THE SUPERINTENDENT'S DEPARTMENT

Transportation request: APPROVED _____ DENIED _____

Comment _____

Date _____
Superintendent's Department _____

TO BE COMPLETED BY THE TRANSPORTATION SUPERVISOR

Bus no. _____ Pick-up time _____

Other (specify) _____

Date _____
Supervisor of Operations _____

Copies: Principal _____ Bus Driver _____ Superintendent _____

OT-03-90/01