



File JEF-E

PORTAGE LA PRAIRIE SCHOOL DIVISION
STUDENT SUSPENSION REPORT

School : _____

Date: _____

Dear: _____

This is to advise you that pursuant to Policy JEF of the Portage la Prairie School Division, the following student has been suspended from classes and all school-related activities for a period of _____ day(s), date(s) _____

Student's Name: _____ Grade: _____ Birthdate: _____

Address: _____ Postal Code: _____ Telephone: _____ Bus No. _____

Number of previous suspensions: current school year = _____ previous school year = _____

The reason(s) for this suspension: _____

A suspended student is to obtain work assignments from each of his/her teachers. These assignments must be completed before readmission to classes. Work assignments are attached.

IMPORTANT - Students serving a suspension are not allowed on school division property without prior authorization.

Readmission meeting required: Yes No Date: _____ Time: _____

Meeting participants: _____

Work assignment section completed

Completed copies of this report are to be forwarded to: Parent/guardian Student

Supt. Dept. School Counsellor Student Services Dept. Transportation Dept. (if applicable)

Date copies sent: _____ Signature of Principal _____

