



File KF-E

PORTAGE LA PRAIRIE SCHOOL DIVISION

535 THIRD STREET N.W., PORTAGE LA PRAIRIE, MANITOBA R1N 2C4
TELEPHONE 857-8756 FAX 239-5998
PUBLIC COMPLAINT REPORT

TO: _____

FROM: Name(s) _____

Address(es) _____

Telephone _____

1. NATURE OF THE COMPLAINT: This should be a description in your own words of the grounds for your complaint, including all names, dates, and places necessary for a complete understanding of your complaint. (You may use additional pages if you so desire.)

2. Has the complaint been discussed with an employee, school principal, or supervisor?

3. To whom have you spoken? Name(s): _____

4. When? Date(s): _____

5. What was the result of the discussion? _____

Date

Signature of Complainant