

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PORTAGE LA PRAIRIE SCHOOL DIVISION HELD SEPTEMBER 8, 2005 AT 7:30 P.M.**

**CALL TO ORDER:**

ROLL CALL:	D. P. Hallick (chairman)	Y. J. Cuthbert (vice-chair)	C.A. Chandler
	A. F. Dell	J. J. Harrison	M. G. Krawec
	M. Lefebvre	J. E. McCallister	C. W. Morrison
	H. W. Barrett	N. T. Corrigan	L. J. Taylor

**COMMITTEE OF THE WHOLE – 7:30 – 8:00 P.M.**

09:01:05 Motion:

A. Dell – C. Chandler

That the board resolve into committee of the whole, in camera.

Carried

09:02:05 Motion:

J. Harrison – Y. Cuthbert

That the board rise and report.

Carried

**COFFEE BREAK**

**A. AGENDA:**

09:03:05 Motion:

C. Chandler – M. Lefebvre

That the agenda for the meeting of September 8, 2005 be approved.

Carried

**B. PREVIOUS MINUTES:**

09:04:05 Motion:

M. Lefebvre – Y. Cuthbert

That the minutes of the regular meeting of June 23, 2005 be approved.

Carried

**C. DELEGATIONS/PRESENTATIONS**

1. None

**D. MOTIONS:**

09:05:05 Motion:

A. Dell – M. Lefebvre

That By-Law **No. 231**, being a by-law of the trustees of the Portage la Prairie School Division to provide for the payment of an indemnity to the Trustees of the school division, be now read a second time.

Carried

09:06:05 Motion:

A. Dell – Y. Cuthbert

That By-Law **No. 231**, be now read a third time, be taken as read and finally passed.

A by-law of the trustees of the **Portage la Prairie School Division** to provide for the payment of an indemnity to the Trustees of the said School Division.

**WHEREAS**, Section 56(1) of The Public Schools Act SM. 1987, P250 provides that a Board of Trustees may by by-law provide for the payment of an annual indemnity to the chairman and to each trustee, payable in such amounts and at such times and under such conditions as the board may determine.

**NOW THEREFORE**, pursuant to the provisions of The Public Schools Act, the Trustees of the **Portage la Prairie School Division** in special session assembled enact as follows:

1. **THAT** By-Law No. 222, dated September 23, 2004, be amended to pay each member of the Board of Trustees, commencing on the **1<sup>st</sup> day of July A.D., 2005**, a basic indemnity of Six Thousand Six Hundred and Sixty-four dollars (**\$6,664.00**) per annum.
2. **THAT** an additional indemnity of One Thousand Two Hundred Dollars (**\$1,200.00**) shall be paid to the **Chairman of the Board**, and an additional indemnity of Six Hundred Dollars (**\$600.00**) be paid to the **Vice-Chairman** of the Board.
3. **THAT** in addition to that provided in clauses one and two thereof, the amount of **\$400.00** be paid to each member of the Board of Trustees to cover all additional authorized board duties.
4. **THAT** such indemnities shall be paid in twenty-four equal semi-monthly installments.
5. **THAT** this by-law supersedes By-law **No. 222**.

**GIVEN FIRST READING** by the Board of Trustees of the Portage la Prairie School Division this 23<sup>rd</sup> day of June 2005.

Carried

09:07:05 Motion:

C. Morrison – J. Harrison

That **Rhonda Lyle** be employed on a 50% Teacher-General (Speech Language Pathologist) contract effective September 6, 2005.

Carried

09:08:05 Motion:

A. Dell – J. Harrison

That the following teachers be employed on Limited Term Teacher contracts as follows:

<b>Doyle Moar</b>	100%	September 6, 2005 – June 30, 2006
<b>Blaine Boyle</b>	100%	September 6, 2005 – June 30, 2006
<b>Angela Mills</b>	100%	September 6, 2005 – June 30, 2006
<b>Diane Wing</b>	50%	September 6, 2005 – June 30, 2006
<b>Bert de Vries</b>	100%	September 6, 2005 – June 30, 2006
<b>Sheryl Livingston</b>	100%	September 5, 2005 – June 30, 2006
<b>Therese Etherington</b>	50%	September 6, 2005 – December 22, 2005

Carried

09:09:05 Motion:

M. Lefebvre – J. McCallister

That the resignation of **Evelyn Siddall**, teacher, be accepted effective June 30, 2005.

Carried

09:10:05 Motion:

C. Chandler – C. Morrison

That the following teachers be employed on Teacher-General contracts as follows:

<b>Edward Wollmann</b>	50%
<b>Tara Dale</b>	100%
<b>Megan Sloik</b>	100%
<b>Barbara Webber</b>	100%

Carried

09:11:05 Motion:

M. Lefebvre – J. McCallister  
That the following accounts be approved:

JUNE Accounts Payable	1,326,707.36
JUNE Payroll (net)	<u>1,155,333.01</u>
<b>TOTAL</b>	<b><u>\$2,482,040.37</u></b>

Carried

09:12:05 Motion:

C. Morrison – Y. Cuthbert

That **Bob Spencier** be employed on a 40% Limited Term Teacher-General (School Psychologist) contract effective September 6, 2005 until June 30, 2006.

Carried

09:13:05 Motion:

A. Dell – M. Lefebvre

That **Policy GAMF – Compassionate Leave** be re-instated as follows:

### **COMPASSIONATE LEAVE**

The senior administrative staff is authorized to grant staff members up to three days per year of compassionate leave with salary adjustments at the discretion of the senior administrative staff.

Compassionate leave is intended to apply to situations of an unusual nature that affect the health or welfare of the employee or **his/her immediate family** such as:

- Emergency hospitalization of an immediate family member (spouse, child, parent, brother, sister)
- Hospitalization (surgery) of spouse, parent or child

Compassionate leave shall also apply in situations which require a staff member to serve as an “active pallbearer”.

Adopted: June 10, 1982  
Revised: September 10, 1998  
Revised: October 14, 1999  
Rescinded: May, 2000  
Re-instated: September 8, 2005

Carried

09:14:05 Motion:

J. Harrison – C. Chandler

That **Policy JBCC-R – School Attendance Areas** be revised as follows:

### **SCHOOL ATTENDANCE AREAS**

Students shall generally attend schools in the Portage la Prairie School Division as determined by their place of residence. School attendance areas may be revised as required by changes in population patterns and school locations.

Requests to attend a school other than the one designated are to be submitted to the superintendent's department on the prescribed form.

Special Education placements are as arranged with the Coordinator of Student Services.

The following are the current school attendance areas.

#### **1. ARTHUR MEIGHEN SCHOOL**

##### **Senior 2, 3, 4**

- a) All students in the division enrolled in the Vocational Industrial Power Mechanics course.
- b) Students transferring in from semestered schools.

#### **2. CRESCENTVIEW SCHOOL**

##### **K - Senior 1 inclusive**

- a) Students in Portage la Prairie residing in Koko Platz, Mellenville and the areas of River Road and Bridge Road.
- b) Rural students south of the Assiniboine River in the area bounded by:
  - i) Highway #338, except students on the west side of the highway with direct access to #338, to the east;
  - ii) The Assiniboine River, to the north;
  - iii) The school division boundary, to the south;
  - iv) The Assiniboine River to the west.
- c) Rural students north of the Assiniboine River in the area bounded by:
  - i) Highways 1 and 1A, to the north;
  - ii) The point where the Assiniboine River meets Highway 1, to the east;
  - iii) The Assiniboine River, to the south;
  - iv) A point halfway between Bridge Road and Yellowquill Trail, to the west.

- d) Rural Kindergarten students from the south and east of Portage attending the all-day alternate program.

### **3. FORT LA REINE SCHOOL**

#### **Kindergarten – Grade 6 inclusive**

Students in Portage la Prairie residing in the areas bounded by:

- a) Saskatchewan Avenue, 16th Street S.W. (both sides), Crescent Road, and 9<sup>th</sup> Street SW (both sides);
- b) The western city limits, Saskatchewan Avenue, the railway tracks, and 7th Street N.W. (both sides)

### **4. LA VERENDRYE SCHOOL**

#### **Kindergarten – Grade 6 inclusive**

Students in Portage la Prairie residing in the area bounded by the northern and western city limits, the railway tracks to the south, and the middle of Tupper Street North, to the east.

#### **Grades 7, 8 and S1**

Students in Portage la Prairie residing north of the railway tracks and between the eastern and western city limits.

### **5. NORTH MEMORIAL SCHOOL**

#### **Kindergarten – Grade 6 inclusive**

Students in Portage la Prairie residing in the area bounded by the eastern and northern city limits, the middle of Tupper Street North, and the railway tracks.

### **6. OAKVILLE SCHOOL**

#### **Kindergarten - S1 inclusive**

- a) Students residing in the towns of Oakville and Poplar Point.
- b) Rural students in the area bounded by:
  - i) The school division boundary, to the east;
  - ii) The school division boundary, to the south;
  - iii) The northern boundary of the school division, to the north;

- iv) A line drawn north and south through the junction of Highway #249 and Highway #26, and highway #338, including students on the west side of the highway with direct access to #338, to the west.

## **7. PORTAGE COLLEGIATE INSTITUTE**

### **Senior 2-4**

- a) All students enrolled in the high school Pre-employment Program.
- b) All students in the division enrolled in the Vocational Industrial Building Construction Trades and Cosmetology courses.
- c) Graduates of the Senior 1 French Immersion program enrolled in Francais 100, 200 or 300.

## **8. PRINCE CHARLES SCHOOL**

### **Kindergarten – Grade 6 inclusive**

- a) Students in Portage la Prairie residing in the following areas:
  - i) The area bounded by Crescent Road, Eighth Street S.W. (both sides), Saskatchewan Avenue, and First Street S.W. (both sides);
  - ii) Island Park;
  - iii) The area bounded by Saskatchewan Avenue, Sixth Street N.W. (both sides), the railway tracks, and First Street N.W. (both sides).
- b) All students in the division enrolled in the French immersion program.

### **Grades 7, 8 and Senior 1**

- a) Students in Portage la Prairie residing in the area bounded by:
  - i) Twelfth Street West (both sides), to the west;
  - ii) The railway tracks, to the north;
  - iii) The eastern city limits, to the east;
  - iv) Crescent Road to 5th Street S.W., and a line extended east of 5th Street S.W. to the eastern city limits, to the south.
- b) All students in the division enrolled in the French immersion program.

## **9. VICTORIA SCHOOL**

### **Kindergarten – Grade 6 inclusive**

Students in Portage la Prairie residing in the areas bounded by:

- a) Tupper Street (both sides), Crescent Road, Ninth Street S.E. (both sides), Saskatchewan Avenue to the eastern city limits, and the railway tracks.

## 10. **YELLOWQUILL SCHOOL**

### **Kindergarten – Grade 6 inclusive**

- a) Students in Portage la Prairie residing in the area west of, but not including, 16th Street S.W. to the western city limits, between Crescent Road and Saskatchewan Avenue.
- b) Students residing in the town of High Bluff
- c) Rural students in the area bounded by:
  - The northern boundary of the school division to Lake Manitoba, to the north;
  - The western boundary of the school division, to the west;
  - A line drawn north and south through the junction of Highways 249 and 26, to the east and
  - Highway #1 and the Assiniboine River to the south (east of the City of Portage);
  - The southern boundary of the school division, east to the Assiniboine River, and north east to a point halfway between Bridge Road and Yellowquill Trail.

### **Grades 7, 8 and S1**

- a) Students in Portage la Prairie residing in the area bounded by 13th Street West (both sides), the railway tracks, the western city limits, and Crescent Road West.
- b) Students from all of the rural areas included for Grades K – 6.

Carried

09:15:05 Motion:

C. Morrison – C. Chandler

That the resignation of **Loraine Toews**, teacher be accepted effective September 30, 2005.

Carried

09:16:05 Motion:

A. Dell – M. Lefebvre

That authority for approval of Substitute Teacher contracts be delegated to the Chair of the Board and the Secretary-Treasurer of the Portage la Prairie School Division.

Carried

**E. SUPERINTENDENT'S DEPARTMENT REPORT:**

HB

1. Internet – Content Filtering - copies
2. Reading Recovery report - copies

NC

1. MAST Salary Bulletins No. 13-2005, 14-2005
2. MAST Salary Bulletin (CUPE) No. 13-2005

LT

1. June 30<sup>th</sup> enrollment report (-10 from previous month, -44 from previous year) – (copies)
2. September 7 – initial enrollment numbers
3. Brandon University student teachers
4. Operations – update
5. New Teachers' Orientation

**F. OTHER BUSINESS**

No report

**G. INFORMATION ITEMS: – copies**

1. School Newsletters – Highlights
  - EPCS** - Year End newsletter, Staff Changes announced
  - PCI** - Study Skills Instruction for S2 students
2. Community Foundation of Portage and District Inc. Annual Report 2004
3. Newspaper articles from MAST
4. National School Board Association – Leadership Insider publication (8 copies)
5. Workshops – 3
6. Manitoba Teachers' Society – S.A.G. information
7. Manitoba Teachers' Society 2005-06 Handbook & Calendar

**INFORMATION ITEMS:** - copies on file

1. School Newsletters – Highlights  
**FLR** - Award winners announced
2. Thank you letter from the Minister of Education re: supporting Manitoba Safe Schools Forum
3. Response letter from Minister of Canadian Heritage re: amendments to the Copyright Act
4. List of award winners from PCI
5. Thank you letter from PCI Reunion Committee
6. Newsletter from City of Portage Economic and Community Development Department
7. Letter to Minister of Labour from Lakeshore S.D. re: Bill 25
8. Letter to Minister of Labour from Flin Flon S.D. re: Bill 25
9. Thank you card from the *Parenting Adolescents Continuing Education* students
10. Thank you cards re: Bursaries

**H. UPCOMING MEETINGS:**

September 8	Inaugural Meeting & Board Meeting
September 22	Board Meeting
October 13	Board Meeting
October 20-21	Tentative, Strategic Planning retreat @ Elkhorn
October 27	Board Meeting
November 10	Board Meeting
November 24	Board Meeting
December 8	Board Meeting
December 22	Board Meeting

**I. NEWS MEDIA QUESTIONS:**

C.F.R.Y.	Sherry Wylie
Daily Graphic	Angela Brown

**J. COMMITTEE OF THE WHOLE:**

09:17:05 Motion:

C. Morrison – M. Lefebvre

That the board resolve into committee of the whole, in camera.

Carried

09:18:05 Motion:

A. Dell – C. Chandler  
That the board rise without reporting.

Carried

**K. ADJOURNMENT:**

The meeting was adjourned by the chairman at 10:35 p.m.

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