

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PORTAGE LA PRAIRIE SCHOOL DIVISION HELD NOVEMBER 9, 2006 AT 7:30 P.M.

CALL TO ORDER:

ROLL CALL: Y. J. Cuthbert (Chairperson) C. W. Morrison (Vice-Chair) C.A. Chandler
 A. F. Dell J. J. Harrison S. L. Leslie
 J. E. McCallister W.M. McLenehan P. R. Meier
 H.W. Barrett N. T. Corrigan L. J. Taylor

COMMITTEE OF THE WHOLE – 7:30 –8:00 P.M.

11:01:06 Motion:

A. Dell – J. McCallister

That the board resolves into committee of the whole, in camera.

Carried

11:02:06 Motion:

A. Dell – J. Harrison

That the board rise without reporting.

Carried

COFFEE BREAK

A. AGENDA:

11:03:06 Motion:

C. Chandler – J. McCallister

That the agenda for the meeting of November 9, 2006 be approved.

Carried

B. PREVIOUS MINUTES:

11:04:06 Motion:

J. McCallister – P. Meier

That the minutes of the inaugural meeting of October 26, 2006 be approved.

Carried

11:05:06 Motion:

S. L. Leslie – C. Morrison

That the minutes of the regular meeting of October 26, 2006 be approved.

Carried

C. DELEGATIONS/PRESENTATIONS

1. Robin McCartney, Charlotte Mason, Elma Maendel & Linda Maendel
 - Presentation re: Hutterian International Conference

D. MOTIONS:

11:06:06 Motion: *Withdrawal of Motion*

That Policy BCC – RULES OF PROCEDURE be amended as follows:

The business of the board shall be conducted according to parliamentary procedure as outlined in *Robert's Rules of Order* and the following guidelines:

A. Order of Business

The order of business shall be as outlined on the agenda. (See policy file BCB.)

B. Quorum

A quorum is a majority of currently filled seats or trustees. When, at any meeting of the board, there is not a quorum present, at the expiration of one-half hour from the time appointed for commencement of meeting, the board shall stand adjourned and the secretary shall enter in the minutes the names of those present.

C. Motions

All motions dealing with the business of committees will be presented in writing, and signed by the mover and seconder.

D. Addressing the Chair

All discussion shall be directed to the chair and shall be confined to the question under debate.

E. Order of Speaking

When two or more persons speak at once, the chairman shall decide the order of speaking.

F. Debate

1. **Interruptions**
No person, while speaking, shall be interrupted by another, except on a point of order or for the purpose of explanation, or for the purpose of moving the suspension of the 10:30 o'clock rule. A person so interrupting shall confine himself strictly to stating the point of order, the explanation, or the motion for suspension of the said rule, as the case may be.
2. **Point of Order**
Should any person transgress the rules, the chairman shall, and any trustee may, call him to order, in which case the person so called shall immediately be silent but shall afterwards be permitted to explain. The ruling of the chairman on a point of order shall be final, subject to an appeal to the board.
3. **Limitations**
 - a) No person shall speak for more than five minutes and not more than twice (except in committee) on the same question or amendment, without permission of the board except in explanation of something which may have been understood or in reply to a question.
 - b) No person shall speak on any question after a vote on the question has been called by the chairman.
 - c) A trustee may require the question under discussion to be read at any time during the debate, but not so as to interrupt the speaker.
 - d) When a question is under debate no motion, except the following, shall be received:
 - i) to recess or adjourn the debate,
 - ii) the prevision question,
 - iii) to lay on the table,
 - iv) to suspend the 10:30 o'clock rule,
 - v) to refer to a committee, or
 - vi) to resolve into committee of the whole.

G. Notice of Motion

1. Notice shall be given of all motions introducing new business at a meeting previous to that in which it comes up for discussion, unless the rule is dispensed with by the unanimous vote of the trustees present.
2. This rule shall not apply to any matter coming regularly before the board by way of a report from any committee.
3. A trustee in giving a notice of motion may, or if requested by another trustee shall, explain briefly the purpose of his motion, but without argument or debate and shall not speak longer than three minutes.

4. A trustee who has given a notice of motion and who is unable to be present at the meeting may authorize any other member to move the motion, notice of which was given.

H. Amendments

Only one amendment shall be allowed to an amendment, and a motion by way of amendment must be directly relevant to the main motion and shall propose some change in the form or substance in the main motion or principle amendment.

I. Committee of the Whole

1. Committee of the whole may be held in camera.
2. By a vote of the majority of those present, the board may resolve itself into committee of the whole for consideration of the reports of committees or any other motion or matter before the board.
3. The rules of the board shall be observed in committee of the whole so far as is applicable, except that:
 - a) no motion shall require to be seconded,
 - b) no votes will be record,
 - c) a motion for the previous question or for any adjournment shall not be allowed,
 - d) the number of times of speaking on any question shall not be limited.
4. A report from the committee of the whole may be amended by a majority of the board before its adoption without going into committee of the whole for that purpose.
5. Questions of order arising in committee of the whole shall be decided by the chairman, subject to an appeal to the board, and if any sudden disorder shall arise in committee, the chairman, or other presiding officer, shall assume the chair without debate.
6. At all meetings of the board all discussion concerning the following matters shall be held in committee of the whole, in camera:
 - a) salary claims and salary negotiations reports,
 - b) legal opinions respecting the liability of the board,
 - c) indigent students,
 - d) personnel matters of a confidential nature,
 - e) staffing proposals
 - f) Department of Education reports of a confidential nature,
 - g) purchase of property,
 - h) lease or sale of property prior to actual acceptance of the offer,
 - i) such other matters as the board may in public session decide.
7. On motion in committee of the whole to rise and report, the question shall be decided without debate.
8. A motion of the committee of the whole to rise without reporting shall be in order, and on an affirmative vote the chairman shall proceed to the next order of business.

J. The Question

The chairman shall put the previous question in this form, "Are you ready for the question?", and its adoption shall end all debate and bring it to a vote, upon pending amendments, if any, and then upon the main question.

K. Voting

1. The chairman shall vote on all questions (P.S.A. Sec. 31).
2. No member of the board shall have more than one vote on any question.
3. Voting shall be by show of hands unless the board decides to vote by ballot.
4. Upon request for a recorded vote all votes shall be recorded.
5. Where a vote is taken on any motion and the result is a tie, the motion shall be declared lost.

L. Reversal of Decisions

A question once decided by the board shall not be reversed unless:

1. a) by giving written notice of a proposal to reverse the decision at least one meeting in advance of the meeting when it comes up for discussion, and
b) by the majority of the total number of trustees for the division voting in favour of the reversal at that meeting; or
2. at the same meeting at which it is made, by unanimous consent of all members present and by voting thereon. [PSA-sec. 33(2) and 33(3)]

M. Leaving Meeting

No trustee shall leave the board meeting before the close of the session without the permission of the chairman.

N. Authority

The rules and practices as set out in *Robert's Rules of Order* shall govern, as far as applicable, in all cases not covered by these rules. (See BCC-E for an overview of parliamentary procedure).

Adopted: Nov. 13/75
Revised: Feb. 12/81
March 23/06

11:07:06 Motion:

A. Dell – J. McCallister

That **Erin Duchnycz** be employed on a 50% Limited Term Teacher contract effective September 5, 2006 until June 29, 2007.

E. SUPERINTENDENT'S DEPARTMENT REPORT:

HB

1. Premier Award for School Board Innovation – (copies)
2. MAST – Student Citizenship Award – (copies)

NC

1. Board of Reference Meeting – Pine Creek S.D. office in Gladstone, Dec. 13 @ 1:30 pm

LT

1. COSL Nominations – L. Muirhead & K. Harness
2. Halloween – update
3. Home Schooling Students
4. University of Manitoba student teachers
 - Orientation for student teachers from Brandon University
5. October Enrollment report (-25 from last month, -35 from last year) - copies
6. School Initiatives:
 - PCI - Recognizing Students
 - Intra-Murals
 - Youth Concert Series
 - Archiving
 - Graduation

F. OTHER BUSINESS

1. None

G. INFORMATION ITEMS: – copies

1. School Newsletters – Highlights
 - CVS - Canadian Parents for French meeting Nov. 13th
 - AMS - Student-Led Conferences
2. Free Press articles “*St. James-Assiniboia Trustees Prepare to Pick School’s Name*”
“*Smoking Policy Stuns Activist*”
“*Portage Students put Faces to the Names*”

INFORMATION ITEMS: - copies on file

1. School Newsletters – Highlights
 - FLR - Healthy Snack Days, The Foresters have donated \$600
 - YQS - The Roots of Empathy Program continues this year
2. *The Futurist* magazine

3. News Release from Manitoba Govt. re: Pre-Budget Consultation Dates
4. Agencies for School Health seminar information
5. “*Assessing and Promoting Resiliency in Families*” seminar information
6. *Brennan Bulletin* – Hutterian newspaper
7. MAST e-mailed items:
 - Memo re: Minister’s Response to 2006 Resolutions
 - Memo re: Canadian School Boards Association
 - Memo re: Goods and Services Tax Rebate for Public Schools
 - Memo re: Manitoba Physical Activity Summit
 - CSBA Strategic Planning Session in Vancouver, BC
 - Canadian School Boards Association Submission to the House of Commons re: 2006 Pre-Budget Consultations
 - Memo re: CPI, Unemployment Rate, Regional Trends
 - Salary Bulletin No 27-2006, St. James-Assiniboia S.D. CUPE
 - Salary Bulletin No. 26-2006, Mountain View S.D. and CUPE
 - Salary Bulletin No. 13-2006, Border Land S. D. and Teachers
 - Salary Bulletin No. 12-2006, Park West S. D. and Teachers
 - MAST Executive Meeting Highlights

H. UPCOMING MEETINGS:

November 21-22	MAST New Trustee Orientation & Labour Relations Seminar – Brandon
November 23	Board Meeting
November 23-24	MAST New Trustee Orientation & Labour Relations Seminar – Wpg.
December 7-8	MAST School Board Chairs’ Workshop - Wpg
December 14	Board Meeting
December 28	Board Meeting ?
January 11	Board Meeting
January 25	MAST Regional Meeting – Region 2 - Carman
January 25	Board Meeting
February 8	Board Meeting
February 22	Board Meeting
March 8	Board Meeting
March 15-17	MAST Annual Convention – Wpg.
March 22	Board Meeting

I. NEWS MEDIA QUESTIONS:

C.F.R.Y.	Randell Mauricio
Daily Graphic	Angela Brown

J. COMMITTEE OF THE WHOLE:

11:08:06 Motion:

J. Harrison – C. Chandler

That the board resolves into committee of the whole, in camera.

Carried

11:09:06 Motion:

C. Morrison – A. Dell

That the board rise without reporting.

Carried

K. ADJOURNMENT:

The meeting was adjourned by the chairperson at 10:43 p.m.

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