

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
PORTAGE LA PRAIRIE SCHOOL DIVISION HELD SEPTEMBER 14, 2006 AT 7:00 P.M.**

**CALL TO ORDER:**

|            |                       |                             |                |
|------------|-----------------------|-----------------------------|----------------|
| ROLL CALL: | D. P. Hallick (chair) | Y. J. Cuthbert (vice-chair) | C.A. Chandler  |
|            | A. F. Dell            | J. E. McCallister           | C. W. Morrison |
|            | H. W. Barrett         | N. T. Corrigan              | L. J. Taylor   |

ABSENT WITH REGRETS: J. J. Harrison

**COMMITTEE OF THE WHOLE – 7:00 – 8:00 P.M.**

09:01:06 Motion:

**A. Dell – C. Morrison**

That the board resolve into committee of the whole, in camera.

Carried

09:02:06 Motion:

**J. McCallister – Y. Cuthbert**

That the board rise without reporting.

Carried

**COFFEE BREAK**

**A. AGENDA:**

09:03:06 Motion:

**A. Dell – Y. Cuthbert**

That the agenda for the meeting of September 14, 2006 be approved.

Carried

**B. PREVIOUS MINUTES:**

09:04:06 Motion:

**Y. Cuthbert – A. Dell**

That the minutes of the regular meeting of June 22, 2006 be approved.

Carried

09:05:06 Motion:

**J. McCallister – A. Dell**

That the minutes of the special meeting of July 20, 2006 be approved.

Carried

**C. DELEGATIONS/PRESENTATIONS**

1. Tom Henry, Supervisor of Operations reported on the summer projects

**D. MOTIONS:**

09:06:06 Motion:

**A. Dell – Y. Cuthbert**

That **By-Law No. 236**, being a by-law of the trustees of the Portage la Prairie School Division to provide for the payment of an indemnity to the Trustees of the school division, be now read a second time.

Carried

09:07:06 Motion:

**A. Dell – Y. Cuthbert**

That **By-Law No. 236**, be now read a third time, be taken as read and finally passed.

A by-law of the trustees of the **Portage la Prairie School Division** to provide for the payment of an indemnity to the Trustees of the said School Division.

**WHEREAS**, Section 56(1) of The Public Schools Act SM. 1987, P250 provides that a Board of Trustees may by by-law provide for the payment of an annual indemnity to the chairman and to each trustee, payable in such amounts and at such times and under such conditions as the board may determine.

**NOW THEREFORE**, pursuant to the provisions of The Public Schools Act, the Trustees of the **Portage la Prairie School Division** in special session assembled enact as follows:

1. **THAT** By-Law No. 231, dated September 8, 2005, be amended to pay each member of the Board of Trustees, commencing on the **1st day of July, A.D., 2006**, a basic indemnity of Six Thousand Eight Hundred and Sixty-four Dollars (**\$6,864.00**) per annum.
2. **THAT** an additional indemnity of One Thousand Two Hundred Dollars (**\$1,200.00**) shall be paid to the **Chairman of the Board**, and an additional indemnity of Six Hundred Dollars (**\$600.00**) be paid to the **Vice-Chairman** of the Board.
3. **THAT** in addition to that provided in clauses one and two hereof, the amount of **\$400.00** be paid to each member of the Board of Trustees to cover all additional authorized board duties.

4. **THAT** such indemnities shall be paid in twenty-four equal semi-monthly installments.

5. **THAT** this by-law supersedes By-law **No. 231**.

**GIVEN FIRST READING** by the Board of Trustees of the Portage la Prairie School Division this **22nd** day of **June 2006**.

Carried

09:08:06 Motion:

**C. Morrison – C. Chandler**

That **By-Law No. 237**, being a by-law of the Board of Trustees of the Portage la Prairie School Division to allow, if necessary for the borrowing of Nine Million and Fifty Thousand Dollars for the purpose of meeting current expenditures for the year 2006/07, be now read a second time.

Carried

09:09:06 Motion:

**J. McCallister – C. Chandler**

That By-Law No. 237 be now read a third time, be taken as read and finally passed.

**WHEREAS** the School Board of the Portage la Prairie School Division (hereafter referred to as the “Board”) deems it necessary to borrow the sum of **Nine Million and Fifty Thousand Dollars (\$9,050,000.00)**, to meet the current expenditures of the Board for the current year (2006/2007).

**AND WHEREAS** the amount of the estimate of the approved expenses of the School Division for the current year is the sum of **Twenty Seven Million, Nine Hundred and One Thousand Two Hundred and Ninety-Eight Dollars (\$27,901,298.00)**;

**AND WHEREAS** the amount (if any) heretofore borrowed and the amount hereby authorized to be borrowed do not exceed the amount of the said estimate of approved expenses less such sums (if any) as have been paid over by a Municipality or The Public Schools Finance Board or by the Minister of Education on account of the amount required for the current year’s expenses of the School Division.

**NOW THEREFORE** it is hereby enacted by the School Board of the Portage la Prairie School Division as follows:

1. **THAT** the Secretary-Treasurer of the Board, and the Supervisor of Business and Finance be and are hereby authorized to borrow, by way of overdraft or by way of promissory note from the Bank of Montreal (hereinafter referred to as the “Bank) the sum of **Nine Million and Fifty Thousand Dollars (\$9,050,000.00)** for the purpose aforesaid and to pay or agree to pay interest thereon, either in advance or at maturity and in either case after maturity, at the nominal rate of **current approved rate per cent per annum payable on demand**.

2. **THAT** the Secretary-Treasurer and the Supervisor of Business and Finance be and are hereby authorized on behalf of the Board to execute under seal of the Board promissory note or notes in favour of the Bank, for or for any part of the said loan, if and when required by the Bank.

3. **THAT** the amount so borrowed shall be a first charge upon any monies to be received by the Trustees on account of the current year's estimate for the purposes of the said School Division whether from the Municipalities and Public Schools Finance Board or from the Minister of Education or from any other source and as the same are received the said School Division shall receive them as trustees for the said Bank until such time as the full indebtedness to the said Bank has been fully satisfied, but the said Bank shall not be restricted thereto for the payment of the sum or sums so borrowed nor shall it be bound to wait for repayment of the monies so borrowed until the Municipalities and Public Schools Finance Board or the Minister of Education have discharged their obligation to the School Division.

4. **THAT** this By-law shall come into force and have effect immediately from and after the passing thereof.

5. **THAT** nothing herein contained shall waive, prejudicially affect or exclude any right, power, benefit or security by statute, common law or otherwise given to or implied in favour of the said Bank.

**GIVEN FIRST READING** by the Board of Trustees of the Portage la Prairie School Division this 22nd day of June A.D., 2006.

Carried

09:10:06 Motion:

**C. Morrison – A. Dell**

That the resignation of **Alison Delf-Timmerman**, teacher, be accepted effective June 30, 2006.

Carried

09:11:06 Motion:

**C. Chandler – Y. Cuthbert**

That the following teachers be employed on Limited Term Teacher contracts as follows:

|                          |      |   |
|--------------------------|------|---|
| <b>Ashleigh Fletcher</b> | 50%  | September 5, 2006 until June 29, 2007     |
| <b>Janey Bradford</b>    | 50%  | September 5, 2006 until June 29, 2007     |
| <b>Lori Wood</b>         | 60%  | September 5, 2006 until June 29, 2007     |
| <b>Ed Goertzen</b>       | 100% | September 5, 2006 until June 29, 2007     |
| <b>Traci Turko</b>       | 100% | September 5, 2006 until June 29, 2007     |
| <b>Jason Gibson</b>      | 100% | September 5, 2006 until June 29, 2007     |
| <b>Kelly Plunkett</b>    | 100% | September 5, 2006 until June 29, 2007     |
| <b>Jane Ward</b>         | 100% | September 5, 2006 until December 22, 2006 |

Carried

09:12:06 Motion:

**C. Morrison – Y. Cuthbert**

That the following accounts be approved:

|                       |                              |
|-----------------------|------------------------------|
| JUNE Accounts Payable | 1,351,259.32                 |
| JUNE Payroll (net)    | <u>1,290,165.52</u>          |
| <b>TOTAL</b>          | <b><u>\$2,641,424.84</u></b> |

Carried

09:13:06 Motion:

**C. Chandler – C. Morrison**

That **Sean Benedictson** be employed on a Teacher General – Vocational contract effective September 5, 2006.

Carried

09:14:06 Motion:

**J. McCallister – Y. Cuthbert**

That the following teachers be appointed Assistant to the Principal for the 2006-2007 school year:

|               |                       |
|---------------|-----------------------|
| Jody Budz     | Fort la Reine School  |
| Joanne Bell   | North Memorial School |
| Kenn McDonald | Oakville School       |
| Brenda Meikle | Victoria School       |

Carried

09:15:06 Motion:

**J. McCallister – C. Chandler**

That the resignation of **Dennis Hallick**, Board Trustee, be accepted effective September 16, 2006.

Carried

**E. SUPERINTENDENT'S DEPARTMENT REPORT:**

**HB**

1. Advanced Placement Courses - results
2. School of Choice

**NC**

1. Trustee Elections
  - Process & dates – Inaugural meeting, October 26 – copies
  - Number of Trustees
  - Chair & Vice-Chair - Information

**LT**

1. June 30 Enrollment report (-4 from May, -96 from last year) – (copies)
  - Preliminary enrollment Sept. 14/06
2. Staffing update
3. Substitute Teachers
4. New Teacher Orientation

**F. OTHER BUSINESS**

1. No report

**G. INFORMATION ITEMS: – copies**

1. School Newsletters – Highlights
  - PCI** - Grand Opening Ceremony, Sept. 8<sup>th</sup> 11:30 – 1:00 p.m.
  - Parent Advisory Council survey
  - CVS** - Changes to school times listed
  - AMS** - New lunch program offered
2. Manitoba Association of School Trustees Planning Document, 2006-2007 – mailed out June 26/06
3. The Manitoba Teachers' Society Special Area Groups Program & Handbook
4. Free Press article "*Kelowna Students Get Laptop Computers*"
5. 2006-2007 Portage Teachers' Association Executive

**INFORMATION ITEMS: - copies on file**

1. School Newsletters – Highlights
  - FLR** - List of award winners from June
  - LVS** - Meet the Teacher/Open House, Wed. Sept. 20 from 4:00 – 6:00 p.m.
  - YQS** - YQS is a fish and nut free school due to severe allergies
  - FLR** - Constable Higgs adopted Mountie for 06-07

2. Thank you cards re: Long Service Tribute from: Lynne Keeler, Cathy Tully, Heather Muirhead, Marg Lisowski
3. Thank you card from Ryan Muirhead re: Teacher P.D.
4. Thank you cards from AMHS re: sponsorship of awards
5. Thank you letter from Jan Halmarson re: Excellence Award
6. Notice of Tree Dedication at YQS from McKenzie's Funeral Chapel on August 13/06
7. Invitation from Healthy Child Coalition to AGM
8. Correspondence from Toronto School Board re: Excise Tax Act rebate of GST to schools
9. Thank you letter from City of Portage re: Teen Warehouse's use of NMS
10. Letter from City of Portage re: \$16,000 for playground equipment
11. Manitoba Heritage Success Stories re: PCI Archives
12. Notice of Hearing of Application for Variation Order
13. Correspondence from MB Education re: Grade 9-12 designations
14. List of Electors – 2006
15. MAST Memo re: Status of Manitoba's Early Learning & Care Strategy
16. MAST Electronic mail items:
  - Letter to CSBA re: Congress 2006
  - Letter of appreciation to NDP Caucus
  - Letter of appreciation to Liberal Caucus
  - Salary Bulletin No. 23-2006
  - Manitoba Association of School Trustees – Manual of Policies and Beliefs
  - June Newspaper clippings
  - Candidate Information poster – School Board elections (2 copies)
  - CPI, Unemployment Rate, Regional Trends
  - MAST memo re: Labour Relations Staffing Changes
  - CPI Update from Labour Relations – MAST
  - July & August newspaper clippings
  - MAST Executive Meeting Highlights
  - School Trustee Elections, October 25, 2006 Public Information Session

**H. UPCOMING MEETINGS:**

|              |                                   |
|--------------|-----------------------------------|
| September 14 | Board Meeting                     |
| September 28 | Board Meeting                     |
| October 12   | Board Meeting                     |
| October 26   | Board Meeting & Inaugural Meeting |
| November 9   | Board Meeting                     |
| November 23  | Board Meeting                     |
| December 14  | Board Meeting                     |
| December 28  | Board Meeting ?                   |

**I. NEWS MEDIA QUESTIONS:**

|               |                  |
|---------------|------------------|
| C.F.R.Y.      | Randell Mauricio |
| Daily Graphic | Shannon VanRaes  |

**J. COMMITTEE OF THE WHOLE:**

09:16:06 Motion:

**A. Dell – C. Morrison**

That the board resolve into committee of the whole, in camera.

Carried

09:17:06 Motion:

**A. Dell – Y. Cuthbert**

That the board rise without reporting.

Carried

**K. ADJOURNMENT:**

The meeting was adjourned by the chairperson at 10:14 p.m.

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