



File BBC

BOARD ORGANIZATIONAL MEETINGS

Pre-Inaugural Meeting

Each year, the Secretary-Treasurer shall arrange for a Pre-Inaugural Meeting for the purposes of:

- a) Receiving the Nominating Committee report.
- b) Having elected Trustees complete the **Oath of Office**. (see BBE-E) (Election Year)
- c) Having the **Disclosure of Personal Interests** form completed. (See BBE-E2) (Election Year)

First Meeting (Inaugural) (Organizational)

“The first meeting of the school board of a school division or school district following the regular election of trustees shall take place within 14 days after the election on a day and at an hour to be fixed by the Secretary-Treasurer of the school division or school district who shall notify each trustee of the date, time and place of the meeting.” [PSA 29(1)]. During non-election years, the annual inaugural meeting shall be held on the second Thursday in September. (See BBC-E)

Election of the Chair and Vice-Chair

“From among the Trustees present, the Secretary-Treasurer must conduct an election of a Chair and a Vice-Chair of the Board. The election must be held

- a) In a year a general election is held, at the first meeting of a school board after the general election and
- b) In any other year, at the first meeting of a school board in September.” [PSA 29(2)].

Tie Vote

“In the event of a tie vote in selecting a Chair or Vice-Chair, the School Board shall determine by lot who shall cast the deciding ballot.” [PSA 29(3)]