



File GCD

**PROFESSIONAL STAFF COMPENSATION**  
**FOR HOURS ABOVE THE CONTRACT TIME**

The Collective Agreement makes provision for compensation for authorized time in excess of contract time for part-time Teachers. Generally, the following hours will be authorized, however prior application is required as outlined on the “Part-Time Teachers - Application for Additional Compensation” form.

It is important to note that in most cases the contract percentage must be deducted from “extra” hours worked in order to apply the concept properly. The extra hours are limited to “school day” hours only.

Events for which compensation in excess of the contract time will usually be authorized:

1. Parent-Teacher conference days
2. Division-wide in-service days
3. Half-day Grade-Group meetings
4. Administration days subject to the necessity of attending beyond contract time

The Provincial (S.A.G.) in-service and school-based in-service days will generally not receive additional compensation; however, attendance for the contract time is expected.

All other situations will be dealt with on an individual basis by the Principal.

These guidelines do not apply to Teachers covered by the “Job Sharing” arrangements.

See also: DLD