

## MINUTES

### THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PORTAGE LA PRAIRIE SCHOOL DIVISION TO BE HELD JUNE 23, 2020 AT 6:30 P.M.

- **Board Meeting will be held via Google Meets**
- **\* Indicates in Person Attending**
- **Open Board was not live streamed due to technical difficulties**

#### **CALL TO ORDER:**

ROLL CALL:	*Rod Brownlee (Chair)	*Hélène Hoggarth	Tracey Asham
	Murray McLenehan	*Penny Verwey	Yvette Cuthbert
	Luis Luna	Debbie Citulsky	*Shauna-Lei Leslie
	*Todd Cuddington	*Pam Garnham	Jonathan Hyman
	Rochelle Rands		

REGRETS:

#### **COMMITTEE OF THE WHOLE**

06:15:20 Motion:

*T. Asham – P. Verwey*

That the board resolve into committee of the whole, in camera.

*Carried*

06:16:20 Motion:

*S. Leslie – M. McLenehan*

That the board rise without reporting.

*Carried*

**COFFEE BREAK**

**A. AGENDA:**

06:17:20 Motion:

***L. Luna – Y. Cuthbert***

That the agenda for the meeting of June 23, 2020 be approved.

*Carried*

06:18:20 Motion:

***D. Citulsky – M. McLenehan***

That the minutes of the regular meeting of June 9, 2020 be approved.

*Carried*

**C. MOTIONS:**

06:19:20 Motion:

***P. Verwey – Y. Cuthbert***

That the following teacher(s) be employed on **Teacher-General** contract(s):

<b>Cavicchiolo, Chelsea</b>	<b>100%</b>	<b>September 2, 2020</b>
<b>Yurkiw, Dayna</b>	<b>100%</b>	<b>September 2, 2020</b>

*Carried*

06:20:20 Motion:

***P. Verwey – S. Leslie***

That the following teacher(s) be employed on **Limited Term Teacher** contract(s):

<b>Miller, Shaelyn</b>	<b>100%</b>	<b>September 2, 2020 to June 30, 2021</b>
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*Carried*

06:21:20 Motion:

***M. McLenehan – T. Asham***

That **By-Law No. 278**, being a by-law of the Trustees of the Portage la Prairie School Division to allow, if necessary, for the borrowing of **Five Million Dollars (\$5,000,000.00)** for the purpose of meeting expenditures for the current school year (2020/2021), be now read a second time.

*Carried*

06:22:20 Motion:

***P. Verwey – Y. Cuthbert***

That **By-Law No. 278**, being a by-law of the Trustees of the Portage la Prairie School Division to allow, if necessary, for the borrowing of **Five Million Dollars (\$5,000,000.00)** for the purpose of meeting expenditures for the current school year (2020/2021), be now read a third time and finally approved.

**AND WHEREAS** the amount of the estimate of the approved expenses of the School Division for the current year is the sum of **Forty-One Million, Seven Hundred and Sixty-Five Thousand, Four Hundred and Sixty-Two Dollars (\$41,765.462)**;

**AND WHEREAS** the amount (if any) heretofore borrowed and the amount hereby authorized to be borrowed do not exceed the amount of the said estimate of approved expenses less such sums (if any) as have been paid over by a Municipality or The Public Schools Finance Board or by the Minister of Education on account of the amount required for the current year's expenses of the School Division.

**NOW THEREFORE** it is hereby enacted by the School Board of the Portage la Prairie School Division as follows:

1. **THAT** the Secretary-Treasurer of the Board, and the Manager of Business and Finance be and are hereby authorized to borrow, by way of overdraft or by way of promissory note from the Bank of Montreal (hereinafter referred to as the "Bank) the sum of Five Million Dollars (\$5,000,000.00) for the purpose aforesaid and to pay or agree to pay interest thereon, either in advance or at maturity and in either case after maturity, at the nominal rate of current approved rate per cent per annum payable on demand.

2. **THAT** the Secretary-Treasurer and the Manager of Business and Finance be and are hereby authorized on behalf of the Board to execute under seal of the Board promissory note or notes in favour of the Bank, for or for any part of the said loan, if and when required by the Bank.

3. **THAT** the amount so borrowed shall be a first charge upon any monies to be received by the Trustees on account of the current year's estimate for the purposes of the said School Division whether from the Municipalities and Public Schools Finance Board or from the Minister of Education or from any other source and as the same are received the said School Division shall receive them as trustees for the said Bank until such time as the full indebtedness to the said Bank has been fully satisfied, but the said Bank shall not be restricted thereto for the payment of the sum or sums so borrowed nor shall it be bound to wait for repayment of the monies so borrowed until the Municipalities and Public Schools Finance Board or the Minister of Education have discharged their obligation to the School Division.

4. **THAT** this By-law shall come into force and have effect immediately from and after the passing thereof.

5. **THAT** nothing herein contained shall waive, prejudicially affect or exclude any right, power, benefit or security by statute, common law or otherwise given to or implied in favour of the said Bank.

Carried

06:23:20 Motion:

***M. McLenehan – D. Citulsky***

That **By-Law No. 279**, being a by-law of the Trustees of the Portage la Prairie School Division for the purpose of borrowing the sum of **Seven Hundred Six Thousand Eight Hundred Dollars (\$706,800)** and of issuing a Debenture and/or Promissory Note (hereinafter called the Security), be now read a second time.

WHEREAS it is deemed necessary and expedient to raise by loan the sum of 706,800 on the credit of the said School Division for the purpose of payment for the projects as authorized on Schedule “B” attached.

THEREFORE, pursuant to the provisions of the Public Schools Act, the Board of Trustees of the Portage la Prairie School Division duly assembled, enact as follows:

1. That it shall be lawful for the said School Trustees to borrow the sum of \$706,800 by the issue and sale of the Security of the said School Division as set out below.
2. That the said Security shall be issued at Portage la Prairie, MB and shall be dated the 15th day of July A.D. 2020 and shall be payable to the Minister of Finance, Winnipeg, Manitoba as follows:

The Security shall be so issued that the amount thereby borrowed shall be repayable in twenty (20) equalized consecutive annual instalments of \$46,416.78 each, including principal and interest at the rate of 2.750% per annum, payable annually on the 15th day" & " of July as per Schedule “A” attached.

3. That the first instalment shall be payable on the 15th day of July A.D. 2021
4. That the Security shall be signed by the Secretary-Treasurer and countersigned by one of the Trustees of the said School Division.
5. That provisions shall be made for the payment of the said Security and such provision shall form part of, and be included in, the annual statements of monies required for the purpose of the School Division.

Carried

06:24:20 Motion:

***S. Leslie – H. Hoggarth***

That the Company name for the Portage la Prairie School Division BMO MasterCard be changed from PLAP SCHOOL DIVISION #24 to THE PORTAGE LA PRAIRIE SCHOOL DIVISION, which is the Company name on our BMO Bank Accounts.

*Carried*

06:25:20 Motion:

***M. McLenehan – T. Asham***

That the following accounts be approved:

<b>MAY 2020</b>	<b>Accounts Payable</b>	2,311,879.08
<b>MAY 2020</b>	<b>Net Payroll</b>	1,414,998.28
	<b><u>TOTAL</u></b>	<b><u>\$3,726,877.36</u></b>

*Carried*

**D. SUPERINTENDENT'S DEPARTMENT REPORT:**

**PG**

1. PCI Graduation and Hutterian Graduations

**RR**

1. No Items

**TC**

1. Recognition of Retirees
2. Calendar and Planning for 2020-2021

**E. OTHER BUSINESS**

- 1.

**F. INFORMATION ITEMS:**

**Emailed Copies:**

Manitoba School Boards Association:

1. E-News – June 17, 2020

Newsletters:

- Oakville School
- Portage Collegiate Institute - Dispatch

**G. UPCOMING MEETINGS:**

September 8	Board Meeting
September 22	Board Meeting
October 13	Board Meeting
October 27	Board Meeting
November 10	Board Meeting
November 24	Board Meeting
December 8	Board Meeting
December 22	Board Meeting
January 12	Board Meeting
January 26	Board Meeting
February 9	Board Meeting
February 23	Board Meeting
March 9	Board Meeting
March 23	Board Meeting
April 13	Board Meeting
April 27	Board Meeting
May 11	Board Meeting
May 25	Board Meeting
June 8	Board Meeting
June 22	Board Meeting

**H. DELEGATIONS/PRESENTATIONS**

**No Delegation**

**I. NEWS MEDIA QUESTIONS:**

C.F.R.Y.                      Joshua Jackson

**J. COMMITTEE OF THE WHOLE:**

06:26:20 Motion:

***P. Verwey – Y. Cuthbert***

That the board resolve into committee of the whole, in camera.

*Carried*

06:27:20 Motion:

***Y. Cuthbert – P. Verwey***

That the board rise without reporting.

*Carried*

**K. ADJOURNMENT:**

The meeting was adjourned by the chairman at **8:41 p.m.**

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