



File CDD

EVALUATION OF THE SUPERINTENDENT(S)

The evaluation of the Superintendent(s) shall be carried out by the Administration, Personnel and Public Relations Committee. The evaluations will be based on established guidelines which are known to both the Superintendent(s) and the Board. (See CDD-R)

The Superintendent(s) shall be evaluated at least biennially. The evaluation shall take place by the end of April. In intervening years, the Superintendent will file a Professional Growth Plan in accordance with the document, "Supervision for Professional Growth".

Two different observation forms may be used.

Observation form CDE-E1, addresses the following areas:

- 1 - Board relations and responsibilities.
- 2 - Fiscal and facilities management.
- 3 - Superintendent/staff relationships.
- 4 - Educational leadership.
- 5 - Personal and professional attributes.
- 6 - Communications and professional relations.

Observation form CDE-E2, addresses the following areas:

- A - Personal responsibilities.
- B - Administrative and professional responsibilities.
- C - Community responsibilities.
- D - Instructional supervision.
- E - Physical traits.
- F - Emotional traits.
- G - Staff relationships.

Revised: May 23, 2013