

La Verendrye School

Portage la Prairie School Division

500 7th Avenue, Portage la Prairie, Manitoba, R1N 0A5

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Mrs. Michelle Laidlaw - Principal • Mr. Mark Sokolowski - Vice-Principal

The following is the La Verendrye School return to school plan. Please note the return to school plan is fluid and may change as directed by Public Health, Manitoba Education and the Portage la Prairie School Division.

The following school plan will provide an overview of the procedures for the resumption of Level 1 In-Class Learning that will begin on September 8, 2020. For more detailed information please refer to the [Portage la Prairie School Division: Return to School Plan 2020-2021](#). If you have any question or concerns regarding the school plan please contact **Michelle Laidlaw at 204-857-3478 or by email at mlaidlaw@plpsd.mb.ca**.

For our school community to remain safe it is very important that each day all students, families and staff complete the [self-screening tool](#) prior to entering the school.

Parent/Visitors to the school

Parents/Visitors will be required to contact the school in advance to make an appointment to enter the school. The outside doors will remain locked during the day and the doorbell will be used to gain entry. Parents will be made aware of pick up areas.

[Self-Screening](#) is required for all parents/visitors prior to entry. Please be aware of the screening guidelines that are posted on all entrance doors.

Masks are strongly recommended by Public Health.

When visiting all parents/visitors will be required to sign in and out of the building to support contact tracing.

Many classes will be held outdoors weather permitting. Please ensure that students are dressed appropriately.

Cohort Groupings

What is a Cohort?

A cohort is a group of students who remain together with their classroom teachers throughout the school day. The cohort will have limited direct contact with other cohort groups.

Cohorting means that students will enter and exit through separate entrances, staggered recess and lunch breaks, in order to limit contact with others. This strategy limits any potential spreading of the virus to the broader school community, should an outbreak occur and allows for contact tracing.

Cohort	Classes	Entrance/Exit
1	Mikolayanko, McConnell	Primary doors
2	Argue, Toews	Former Grade 3 exterior door
3	McLennan, Dewis	Tunnel Door

4	Murkin, Heppner	4M classroom, exterior door
5	Duchnycz, Akerley	5D classroom, exterior door
5/6, 6	Ethans, Wilson, Semchuk	North, Middle Years door- front door for am recess only
7	Ludman, Tymchuk, Kopytko, Hoar	7T classroom, exterior door
8	Sutherland, Boychuk	8B classroom, exterior door

Entrance, Recess, Dismissal Procedures

Entrance	<p>When students arrive in schools in the morning they will proceed to their assigned door and wait with their teacher until it is time to enter the school. Staff will lead a self- screening before students enter the building.</p> <p>*Late students Grades 2, 4, 5, 7, 8, please proceed to your entrance and knock on your assigned exterior door. *Late students Grades K, 1, 3, 5/6, 6 please ring the doorbell at the main entrance and wait for assistance</p> <p>During inclement weather, students will go directly into their cohort area door and will be allowed in the school.</p>
Exit Recess	<p>When students leave for recess they will exit through their assigned door and remain in their designated area throughout the recess break.</p> <p>During inclement weather, students will remain in their cohort area in the school.</p>
Lunch	<p>At lunch hour, students will exit through their assigned door and proceed to their home, they will remain there the entire lunch break. (12:05pm-1:00pm) Students remaining at school will eat with their cohort group and remain in their assigned areas throughout the break.</p> <p>During inclement weather, students will remain in their cohort area in the school.</p>
Exit End of the Day	<p>When students leave at the end of the day students will exit through their assigned door.</p> <ul style="list-style-type: none"> • Students walking home with siblings will have meeting spots established, pick up procedures will be reviewed with students, and instructions to go straight home after school. • Bus students will remain outside with their teacher until called. • Students getting a ride will proceed to the front of the school to meet their parents. • Parents wish for their children to remain with the teacher until pick up, please inform the teacher and practice social distancing when picking up your child.
Extreme Weather	<p>On days when the weather is inclement:</p> <ul style="list-style-type: none"> • During inclement weather, students will go directly into their cohort area in the school and remain there for breaks.

	<ul style="list-style-type: none"> • Students requiring busing or pick-up may remain indoors in their cohort area until called. • Students getting a ride will be dismissed as per usual unless parents call with alternate instructions. • Students walking home with siblings will be dismissed as per usual unless parents call with alternate instructions. • Parents picking up their children will do so at assigned cohort doors.
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Staggered Recess/Lunch Times

LVS will use 2 staggered Recess breaks to ensure cohort groups are not mingling, cohorts will break in assigned areas.

Lunch

Students will eat in their homeroom, there will be no microwave available to warm up lunches. Students will remain in their desks, physical distancing will be maintained. There is no sharing of food allowed. Lunch breaks will be staggered with outdoor/indoor lunch assignments for two groups.

Families who drop off student lunches must have the lunches labelled in advance and will ring the front door buzzer where the admin assistant will collect the lunches and deliver it to the student in their cohort. All delivered lunches must be individually wrapped and labelled with the student’s name and classroom.

Students who require a lunch be provided by the school will inform their home room teacher during morning exercises and then the lunch will be delivered to them by a staff member.

12:05- 12:25

Group 1 (Grades 1,2,5,6) will eat in their room, use the washroom, and prepare for outside play at the 12:25 bell, students will line up at their designated door to exit the school.

Group 2 (Grade 3, 4, 7, 8) will go outside to play in their designated area- at the 12:25 bell, students will line up at their assigned door.

12:30- 12:55

Group 1 (Grades 1,2,5,6) will go outside to play in their designated area- at the 12:55 bell, students will line up at their assigned area, enter at their assigned door.

Group 2 ((Grade 3, 4, 7, 8) will eat in their room, use the washroom 12:30- 12:55.

AM Recess	<p>10:33 – 10:48 Group 1- Grades 1,2,5,6</p> <p>Grade 1- West of Main door and Front play structure</p> <p>Grade 2- Back play structure</p> <p>Grade 5 – Back field</p> <p>Grade 6 –Basketball court, front lawn and picnic tables, enter through front door at am recess only</p>
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	<p>10:48 – 11:03 Group 2- Grade 3, 4, 7, 8 Grade 3- West of Main door and Front play structure Grade 4- Back play structure Grade 7 – Back field, all enter through grade 7 door at rear of the school Grade 8 – Basketball court, front lawn and picnic tables</p>
Lunch Recess	<p>Group 1, Grades 1, 2, 5, 6 will eat lunch 1st from 12:05 – 12:25 and go outside from 12:30 – 12:55 Group 2, Grades 3, 4, 7, 8 will go outside 1st from 12:05 – 12:25 and come inside and eat from 12:30 – 12:55</p> <p>Students that are going home for lunch are to remain at home for the entire lunch period. When returning to school for afternoon classes, students will enter through their assigned entrance.</p>
PM Recess	<p>2:00–2:15 Group 1- Grades 1,2,5,6 Grade 1- Back play structure Grade 2- West of Main door and Front play structure Grade 5 – Basketball court, front lawn and picnic tables Grade 6 – Back field 2:15-2:30 Group 2- Grade 3, 4, 7, 8 Grade 3- Back play structure Grade 4- West of Main door and Front play structure Grade 7 – Basketball court, front lawn and picnic tables Grade 8 – Back field</p>
Playground	<ul style="list-style-type: none"> • The playground will be divided based on the larger cohorts. PE will teach students games to play distantly with other students. • When the bell goes each class will have a spot to lineup distantly by their entrance.
Canteen	Pre-order canteen only, delivered to classroom, workers will pick up orders from the classrooms

Movement Procedures

Hallway movement	<ul style="list-style-type: none"> • Each grade will stay in their own classroom except for PE, music, library, and Home Ec/Industrial Arts. Most specialized teachers will move to the homeroom of the grade they are teaching. For Band, Home Ec and IA students will move to the assigned classrooms with teacher supervision. • Arrows will be used to guide traffic in the hallways for both staff and students. • Staff will be visible in the hallways during transition times and will model movement during their transitions.
Physical Education	<ul style="list-style-type: none"> • Physical Education classes will be outdoors as much as possible. - PE teachers will drop off/pick up students at their designated entrance/classroom. If there is inclement weather, students may have classes in the gymnasium. • During inclement weather, students may have class indoors but it is preferred that students go outside for class whenever possible.

Music	<ul style="list-style-type: none"> • Music teacher will teach in their students' classroom.
Home Economics/Industrial Arts	<ul style="list-style-type: none"> • Home-Ec/IA teachers will pick up students at their classroom door and escort them to class, ensuring there are no other students in the hallway at that time. • Students traveling to YQS will be escorted to the bus, will follow the transportation guidelines and will follow the procedures outlined at YQS. • Students attending IA class from other schools will enter directly through the Home Ec and IA doors. Teachers will meet them at the front of the school and escort them to the classroom doors.
Library	<ul style="list-style-type: none"> • Classroom teachers will escort classes to the library. • Students will enter and exit through the closest entrance. • Students will use hand sanitizer upon entry and exit. • Library periods will be scheduled so there is adequate time in between for cleaning.
Staff Movement	<ul style="list-style-type: none"> • Staff movement – Staff movement will be limited throughout the entire school but teachers may interact with different cohorts. As staff change locations, they will make sure to wash hands and sanitize regularly. Staff will wear medical grade masks, as provided.
Other	<ul style="list-style-type: none"> • Administrators will visit classrooms to deal with student issues. • Administrative Assistant will phone or go to classrooms to deliver messages. • Administrative Assistant will deliver personal items to students. • Students will use phones in their classroom when necessary, the student phone at the office will not be available. Phones will be cleaned after each use. • Band -aids/first aid items will be provided to each classroom teacher.

Communication

Communication with Students	<p>Students will be updated through:</p> <ul style="list-style-type: none"> • Teachers will model transitions, expectations, and social distancing procedures during the first days of school. • Teachers will take students to their designated areas and have them practice. This will become part of the regular school reminders. • Information will be given through daily announcements. • Information/Graphics will be posted throughout the school.
Communication with Staff	<p>Teachers will be updated through:</p> <ul style="list-style-type: none"> • Email • Staff meetings • Walk-throughs • Daily Announcements • Google/Team Meetings
Parent/School Community	<ul style="list-style-type: none"> • Email: mlaidlaw@plpsd.mb.ca • Newsletter

	<ul style="list-style-type: none"> • Phone Call: 204-857-3478 • <u>Social Media Platforms:</u> <ul style="list-style-type: none"> ○ Instagram: lvs_pe @lvs_library • Twitter: LaVerendrye School@LaPortage @SketchnoteSquad lvs_pe • Facebook: La Verendrye School • School Website: http://www.plpsd.mb.ca/lvs • Portage la Prairie School Division website http://www.plpsd.mb.ca, Facebook and Twitter @PortageSD
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Health and Sanitation Procedures

Location	Procedure
Main Entrance	<ul style="list-style-type: none"> • All individuals entering the school will complete a self-screening • Hand sanitizing station will be located at the main entrance of the school.
Cohort Entrance	<ul style="list-style-type: none"> • All students will have their hands sanitized by staff as they enter and exit the cohort area.
Classrooms	<ul style="list-style-type: none"> • Each classroom will have hand sanitizer and disinfectant • Regular handwashing reminders will be given • Classrooms and surfaces will be disinfected with a hydrostatic cleaner each evening, with deep cleaning. • Sharing of equipment should be limited
Lockers	<ul style="list-style-type: none"> • Limited use of lockers • When accessing lockers, students must either be 2m physical distanced or 1m for cohort groupings
Washrooms	<ul style="list-style-type: none"> • Increased cleaning protocols for student and staff washrooms will occur • Staff will monitor students as they enter and exit the washroom, limiting the number of students that are in the facility at one time • Handwashing posters have been placed in all washrooms advising users to practice proper hand hygiene
Water Fountains and Filling Stations	<ul style="list-style-type: none"> • The water fountains will be closed, and students will be encouraged to bring a drink or a water bottle for the bottle filling station • No sharing of water bottles will be allowed
Device Carts	<ul style="list-style-type: none"> • Carts will be assigned to each of the larger cohort areas.

	<ul style="list-style-type: none"> • Students will use hand sanitizer before using a device. • When possible, students will place the device in an individualized ziplock bag for the student to use
<p>Masks</p>	<ul style="list-style-type: none"> • Students (Grade 4 and up), teachers, staff, visitors and volunteers are required to wear non-medical masks in areas where physical distancing of two metres is not possible. This includes hallways and when riding the bus to school, and it may include classroom settings. Students under Grade 4 can also use non-medical masks. • Those wearing masks should be reminded, in age-appropriate language, not to touch their mask and to comply with other personal preventive practices, such as frequent hand hygiene and physical distancing as much as possible. • All school bus passengers in Grade 4 and older, and the driver, are required to wear a non-medical mask. These should be put on before loading and taken off after offloading if removal is appropriate for the setting. • Students are advised to purchase non-medical masks as part of their school supplies, however, masks will be provided to students and staff who need them. • Non-medical masks should not be worn by anyone who: <ul style="list-style-type: none"> ○ is unable to remove the mask without assistance (e.g., due to age, ability or developmental status) ○ has breathing difficulties ○ is under two years of age • When a non-medical mask is used, your hands should be cleaned before and after putting it on and taking it off. Follow the recommendations listed above for the use of non-medical masks, including for their removal. • <u>Removed masks are considered contaminated and should be placed in a container or bag for appropriate cleaning and disinfection at a later time. Non-medical masks should be laundered daily.</u> • To put on a mask safely, <ul style="list-style-type: none"> ○ Perform hand hygiene by handwashing with soap and water, or use an alcohol-based hand sanitizer. ○ Place the mask on your face carefully so it covers your mouth and nose, handling it with the strings or elastic ear loops as much as possible, and mold the nose bridge to ensure it does not move while it is on. ○ Avoid touching the mask once you have put it on. If the mask needs to be adjusted, hands should be cleaned before and after adjusting the mask. ○ Never pull the mask down below the nose, mouth, or chin.

	<ul style="list-style-type: none">○ Never dangle the mask from one ear or both ears.○ To remove the mask safely, remove it from behind using the strings or elastic ear loops.○ Do not touch the front of the mask.○ Perform hand hygiene by handwashing with soap and water or using alcohol-based hand sanitizer.
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