



File FG

SPECIAL DEDICATIONS AND SCHOOL CEREMONIES

Dedications

The dedication of a school facility is an important matter that deserves thoughtful attention. The Board will establish an orderly process to be followed in each instance. Temporary popularity, political pressure, favoritism, or personal prejudice should not influence the choice of a name.

From time to time the Trustees may choose to recognize outstanding service to the youth of the Portage la Prairie School Division by dedicating or naming an appropriate area (i.e. playground, library, gymnasium, auditorium, etc.) including installing a plaque or tablet in honor of some exceptional individual(s) who have unselfishly given their time and energy in promoting excellence in education.

It is the policy of the Portage la Prairie School Division that the names of existing Division structures will not be changed. Historical preservation and respect for our traditions are a key component in honoring our past. Exceptions may occur in the case of amalgamation or reorganization of the School Division facilities.

A dedication request shall be placed on the respective agenda of the appropriate Board committee meeting for discussion and recommendation.

Ceremonies

If the School Board approves a dedication recommendation, a formal dedication will follow as soon as is practical. The ceremony should encompass a presentation of an official media proclamation and the placement of an appropriate plaque to commemorate the individual's significant contribution to the Portage la Prairie School Division. A certain sensitivity and common sense must be reflected in the timing of any public recognition.

The Board intends to involve the community in the dedication of new or renovated School Division facilities. The Board will attempt to bring together the following groups of people at the dedication ceremony:

- governmental authorities (Reeve, Mayor, Manitoba Education officials);
- architects or equivalents;
- the contractor;
- Division personnel;
- staff and students of the school;
- Trustees;
- members of the local Advisory Council for School Leadership or equivalent;
- parents and community members;
- local media.



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This list serves as a guideline and is not intended to be restrictive. Banquets, guided tours, guest speakers, or presentations could be incorporated into the dedication program.

School Ceremonies Support

Special school ceremonies such as homecomings, school closings, openings, or significant anniversaries may receive funding (to a maximum of \$500) and/or other forms of support as determined by the Board upon request.