



COMMUNITY USE OF SCHOOL FACILITIES

“A school board may, subject to such terms and conditions as it may impose, permit the use of any property of the school division or school district with or without fee.” (PSA 73)

The Board of Trustees subscribes to the idea that the public schools are owned and operated by and for its patrons, and that the schools become an integral part of the communities in terms of their intellectual and social development. The Board therefore encourages the public use of Division facilities to the greatest possible extent, subject to the educational needs of the schools. This policy is not intended, however, to place school facilities in competition with existing community facilities available.

School budgets are set to provide for the expenses of operating the educational system and of maintaining the buildings and grounds for the benefit of school children. Additional costs incurred through public use of facilities will therefore need to be recovered through the charging of appropriate fees. The basic rental fee will be reallocated to the respective school's general budget.

Principals are authorized to process requests for the use of school facilities according to the requirements outlined in the “Agreement Respecting the Use of School Facilities.” (See KD-E)

All activities are to be supervised by an adult acceptable to the Division.

During hours when the building is not normally open, staff of the Division are to be assigned on site responsibility for security, safety, and cleanliness of the facility.

The following organizations are eligible to use school facilities:

Group I

Adult groups, such as Parent Councils and booster organizations, organized for the express purpose of supporting authorized School Division programs.

Character building, recreational, and educational groups of school-age children of the Portage la Prairie School Division.

Organized School Division area non-profit adult groups using the facilities for non-commercial purposes. This group includes such organizations as Block Parents, service clubs, political parties, etc.

Government entities; i.e. Provincial, City, Municipal groups or committees operating within the School Division, including groups covered by joint use agreements, University and Community College courses.



File KD

Group II

Non-profit organizations using buildings or facilities for fund-raising activities.

Religious organizations using facilities for church services, Sunday School, or other related activities for predetermined periods of time.

Group III

Profit-making groups or individuals who use Division facilities to conduct commercial enterprises.

Fee Schedule

<u>Group</u>	<u>Regularly Staffed School Days</u>	<u>Other Days</u>
I	no fee	hourly rates, if required
II	no fee	hourly rate
III	rental rate	rental rate + hourly (\$35/hour with a \$200/day maximum)

NOTE: Granting the use of school facilities shall not be considered as endorsement or approval of a group or organization, or of the purposes they represent.