Minutes

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PORTAGE LA PRAIRIE SCHOOL DIVISION TO BE HELD OCTOBER 25, 2022 AT 6:30 P.M.

CALL TO ORDER:

ROLL CALL: Debbie Citulsky Hélène Hoggarth Tracey Asham

Penny Verwey Yvette Cuthbert (Vice-Chair) Jonathan Hyman Rochelle Rands Shauna-Lei Leslie Todd Cuddington

REMOTE: Rod Brownlee (Chair) Pam Garnham

REGRETS: Luis Luna

COMMITTEE OF THE WHOLE

10:08:22 Motion:

<u>P.Verwey – H. Hoggarth</u>

That the board resolve into committee of the whole, in camera.

Carried

10:09:22 Motion:

T. Asham – D. Citulsky

That the board rise without reporting.

Carried

COFFEE BREAK

A. AGENDA:

10:10:22 Motion:

S. Leslie – P. Verwey

That the agenda for the meeting of October 25, 2022 be approved.

Carried

<u>10:11:22 Motion</u>:

H. Hoggarth- T.Asham

That the minutes of the regular meeting of October 11, 2022 be approved.

Carried

C. <u>MOTIONS</u>:

10:12:22 Motion:

D. Citulsky – S. Leslie

That the following accounts be approved:

 SEPTEMBER 2022 Accounts Payable
 2 391 510.26

 SEPTEMBER 2022 Net Payroll
 1 822 839.87

TOTAL \$4 214 350.13

Carried

<u>10:13:22 Motion</u>:

T.Asham-P. Verwey

That the 2021-2022 annual audit by MNP be approved.

Carried

10:14:22 Motion:

<u>H.Hoggarth – D. Citulsky</u>

That Policy BJK be approved as follows:

BJK - Trustee Code of Conduct

Policy

A school board must establish a code of conduct that applies to trustees as per The Public Schools Act sections 35.1(1) and 35.1(2). The position of school trustee is one of responsibility and trust, and individuals holding that position must conduct themselves accordingly.

Carried

10:15:22 Motion:

S. Leslie - P. Verwey

That Policy BJL be approved as follows:

BJL – Trustee Conflict of Interest

Policy

Trustees will act at all times in the best interest of the school division, fulfilling their responsibilities and obligations as elected officials in a fashion that inspires the confidence and trust in their integrity, objectivity and impartiality of the school board.

Trustees will abide by the provisions of all federal, provincial and local legislation, including but not limited to human rights statutes, and *The Public Schools Act*, as well as school division bylaws and policies. For the purposes of this policy, trustees will abide by legislation set out in Sections 36 - 39 of *The Public Schools Act*.

Definition

A conflict of interest exists when an individual trustee's financial interests, or those of family members or close personal associates, interfere with or compromise the trustee's ability to act in the best interests of the school division and constituents whom it serves. Such conflict can *be real*, *potential or perceived*.

In addition to the provisions of *The Public Schools Act* concerning monetary conflicts of interest, trustees are also considered to be in conflict of interest in the following situations:

- When they appropriate financial or other resources for personal use (e.g. information, equipment, supplies, transportation, training, staff time) outside normal division business unless authorized by the Chair.
- While campaigning for election, use of division-assigned email account.

Carried

D. SUPERINTENDENT'S DEPARTMENT REPORT:

PG

- 1. Halloween
- 2. Administrative Day November 4
- 3. Take Your Child to Work Day

RR

1. Brake For Breakfast

TC

- 1. September Enrolment = 3512 (+117 from June, +128 from last year)
- 2. Proclamation November Financial Literacy Month

3. PCRC Hiring Fair / Employment Opportunities

E. OTHER BUSINESS

1.

F. <u>INFORMATION ITEMS</u>:

Emailed Copies:

Manitoba School Boards Association:

- E-News October 19, 2022
- Reminder Call for Nominations
- One Time PD Funding Support for Trustees
- Forum Invitation Equitable Supports for Neurodivergent Children and Adults
- MAP Where are the Directors Seminar
- Executive Highlights October 17, 2022

G. <u>UPCOMING MEETINGS</u>:

October 26	Trustee Election
November 8	Board Meeting
November 22	Board Meeting
December 1 - 2	MSBA Regional Meeting
December 6	Board Meeting
December 20	Board Meeting
January 10	Board Meeting
January 24	Board Meeting

February 14 **Board Meeting** February 28 **Board Meeting** March 14 **Board Meeting** March 28 **Board Meeting Board Meeting** April 11 **Board Meeting** April 25 May 9 **Board Meeting** May 23 **Board Meeting** June 13 **Board Meeting** June 27 **Board Meeting**

H. <u>DELEGATIONS/PRESENTATIONS</u>

No Delegation

I. <u>NEWS MEDIA QUESTIONS</u>:

Portage Online Noah Fuchs

J. <u>COMMITTEE OF THE WHOLE</u>:

10:16:22 Motion:

T.Asham - P. Verwey

That the board resolve into committee of the whole, in camera.

Carried

10:17:22 Motion:

R. Brownlee - T.Asham

That the board rise and report/without reporting.

Carried

10:18:22 Motion:

That the 10:00 P.M. rule be suspended.

Moved Seconded Carried

K. <u>ADJOURNMENT</u>:

The meeting was adjourned by the Vice-chairman at 9:04 p.m.

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