



## **BY-LAWS**

The following items shall be resolved by by-law:

- a) Amendments to by-laws;
- b) Where required by the Public Schools Act; examples:
  - debentures (PSA 213)
  - Trustee indemnities [PSA 56(1)]
  - pension plans [PSA 50(1)]
  - expropriation of land [PSA 65]
  - alteration of wards [PSA 57(1)]
- c) Rules of procedure of the Board and rules relative to the organization of meetings of the Board; [PSA 33(1)]
- d) School closures

### **Procedures**

1. Every by-law of the Board shall receive three separate readings previous to its being passed.
2. No more than two readings of any by-law shall be given at any one meeting unless, by an affirmative vote of a majority of the whole Board, this requirement is suspended.
3. On the first reading, the title and purpose of the by-law shall be read, and on such first reading the by-law shall not be discussed or amended.
4. When the second reading of the by-law shall be moved, the principle of the by-law may be discussed and it shall be lawful for the Board to reject, defer or amend the by-law and a motion may be made to that effect.
5. On the second reading of the by-law, the title only of such by-law need be read, unless a member of the Board shall request it to be read clause by clause, and on the second and third reading such by-law may be amended.
6. On the third reading of a by-law the title only need be read.
7. Every by-law which has passed the Board shall immediately be signed by the chairman, or other presiding officer, and the Superintendent/Secretary-Treasurer. In the absence of the Superintendent/Secretary-Treasurer from the meeting or through illness, the Assistant Superintendent shall have full power to sign any by-law passed at a meeting at which he is present and seal the name with the seal of the Board.
8. Borrowing by-laws shall be handled in the manner prescribed by the Municipal Board.